

South Dakota Department of Education

Special Education Advisory Panel Meeting

Minutes

October 18th and 19th, 2007

Black Hills Children's Home
24100 S. Rockerville Rd.
Rapid City, SD

Chairperson

Lisa Heckenlaible

Vice Chairperson

Heather Stettinichs

Panel Functions

- Advise the SEA of unmet needs within the State in the education of children with disabilities
- Comment publicly on any rules or regulations proposed by the state regarding the education of children with disabilities
- Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act
- Advise the SEA in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the Act
- Advise the SEA in developing and implementing policies relating to the coordination of services for children with disabilities
- Review and comment on final due process hearing findings and decisions
- Advise on eligible students with disabilities in adult prisons- The advisory panel also shall advise on the education of eligible students with disabilities who have been convicted as adults and incarcerated in adult prisons

Panel Priorities

- State Performance Plan
- Child Find
- Ensuring quality service providers are available to children with disabilities

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<i>Members Present</i>	<i>Members Absent</i>
Lisa Heckenlaible	Jim Dunston
Heather Stettinichs	Elaine Roberts
Judy Hoscheid	Gail Eichstadt
Mark Krogstrand	Michele Cogley
Laura Johnson-Frame	Nicole Haneke
Greg Riley	Bernie Grimme
Karn Barth	
Nora Svatos	
Greg Cooch	
Todd Christensen	
Peggy Hargens	

<i>Guests</i>	
John Copenhaver	Director, Mountain Plains Regional Resource Center

Acronyms used:

SPP: State Performance Plan
APR: Annual Performance Report
SEP: State Education Program
OSEP: Office of Special Education
Programs
SD DOE: South Dakota Department of
Education

<i>Public</i>	
None	

<i>Welcome</i>
Meet New Members
The meeting began with the introduction of Peg Hargens, our newest member. Other members of the advisory panel introduced themselves.
Opening Remarks
Raymond Tracy, SD DOE, began with welcoming members back for a new year, reviewing the agenda and the minutes with the panel.

Approval of the Agenda	
Action Item - Members to accept agenda for the October 18 th & 19 th Meeting.	
Motion to accept:	Mark Krogstrand
Second motion to accept:	Judy Hoscheid
Panel Vote:	
Yes	All Members
No	None
Abstain	None

Approval of June 25, 2007 Minutes	
Action Item - Members to accept the June 25 th , 2007 Minutes.	
Motion to accept:	Karn Barth
Second motion to accept:	Greg Riley
Panel Vote:	
Yes	All Members
No	None
Abstain	None
Public Comment	
There was no comment from the public.	

Minutes Approved (As Read) (As Amended)

Chairperson_____

Signature

Date

The Roles and Responsibilities of the Advisory Panel
Presented by John Copenhaver, Director of Mountain Plains Regional Resource Center
John presented on the roles and responsibilities of panel members. During his presentation, many possible activities and panel procedures were presented.

State Performance Plan
Raymond Tracy, SD DOE, discussed the following items with the panel:
<ul style="list-style-type: none"> Determinations from 2007 Submission To OSEP
The panel was provided with copy of the determination letter from OSEP. The letter contained the performance of the state on each of the required indicators from the 2007 submission on February 1 st .
<ul style="list-style-type: none"> SPP/APR Summary Document
The panel was provided with a copy of the "South Dakota Department of Education: Annual Performance Report and State Performance Plan Summary" and discussed the definition of each indicator, baseline, targets, and performance.

OSEP's New Monitoring	
<ul style="list-style-type: none"> • What will be the focus of the visit? 	
The panel was presented documents provided by OSEP on the focus monitoring that will be conducted upon OSEP's next visit to South Dakota. The focus of the visit will be on the performance and fiscal data collected by the SEP.	
<ul style="list-style-type: none"> • District Determinations 	
In the presentation, the panel was informed that districts will be more accountable for their data. Districts will be monitored based upon the submitted data, to ensure compliance. The focus of the monitoring will be on districts policies, procedures, and data collection methodology.	
<ul style="list-style-type: none"> • What will be expected of the Advisory Panel? 	
The Advisory Panel will serve as advisors to the state office. OSEP requires the panel participate in the monitoring process.	
Panel Recommendations and Discussion	
The panel discussed and asked questions about the SPP/APR. The panel reviewed the targets and activities. At this time, the panel will offer more comment and suggestion on targets and activities when the panel reviews the 2008 SPP/APR submission in January 2008. The SEA will consider panel input on targets and activities prior to final submission on February 1, 2008.	
Closing Remarks	
Remaining time was used to complete discussion on the SPP Summary Report.	

Adjourn for the Day	
Action Item - Meeting to adjourn for the day at 5 PM and reconvene at 8:30 AM on October 19 th , 2007.	
Motion to accept:	Greg Riley
Second motion to accept:	Greg Cooch
Panel Vote:	
Yes	All Members
No	None
Abstain	None

October 19, 2007

<i>Panel Reconvenes</i>
Yearly Planning
<ul style="list-style-type: none">• Focus on Panel Functions• Review Existing Priorities• Begin establishing new goals and priorities
<p>Small Group Activity The panel broke into sub-groups and reviewed the panel priorities. Each group reviewed the specific goals and activities that the panel will accomplish during the course of this year.</p> <p>Each subgroup then reported back to the larger group offering comment, suggestions, and activities. An updated document will be presented to the panel at the next meeting in January 2008.</p>

Miscellaneous Topics
<ul style="list-style-type: none">• South Dakota, Part B Newsletter <p>The panel was presented the fall newsletter. The newsletter has updated information for districts and professionals to use.</p>
<ul style="list-style-type: none">• Member Information: update <p>The panel reviewed their current contact information.</p>
<ul style="list-style-type: none">• Memo to Members <p>A copy of a memo was provided to members. This memo extended a thank you to those individuals who applied to be members and to list those who were awarded membership.</p>
<ul style="list-style-type: none">• Teleconference: Materials/Future Calls <p>Teleconference materials were provided to panel members. The teleconference events are provided by Mountain Plains Regional Resource Center.</p>
<ul style="list-style-type: none">• Mountain Plains Newsletter <p>A copy of the Mountain Plains Newsletter was provided to panel members.</p>
<ul style="list-style-type: none">• Web Page <p>A copy of the Advisory Panel Web Page was provided to members. The page has been updated with the most current information and organized to be easily accessible. The web page can be accessed at:</p>
<ul style="list-style-type: none">• Special Education Website <p>An update on the special education website was provided to the panel. The SEA is continuing to make the website user friendly and informative to the public.</p>

Schedule Upcoming Meeting

- **Proposed Agenda Items for Next Time**

The panel decided to meet in Chamberlain, SD next time. The panel had previously met via DDN. The meeting will occur on January 10 and 11, 2008.

- **Propose Guest Speakers/Topics**

The panel wants to have an update on Response to Intervention, the SPP submission and an update on Native American Education.

Adjourn

Action Item- Adjourn the meeting at 12 PM until January 10th and 11th, 2008

Motion to accept:

Greg Cooch

Second motion to accept:

Judy Hoscheid

Panel Vote:

Yes

All Members

No

None

Abstain

None

Reminder

Next Meeting: We will meet in Chamberlain on January 10th and 11th, 2008